

AUDEO CHARTER SCHOOL

A California Non-Profit Public Benefit Corporation

DBA – AUDEO CHARTER SCHOOL II ▪ AUDEO CHARTER SCHOOL III ▪ GROSSMONT SECONDARY SCHOOL ▪ SWEETWATER SECONDARY SCHOOL

Gregg Haggart – Chairman

Laura Barreiro - Member, Tim Morton – Member

ANNUAL BOARD OF DIRECTORS MEETING MINUTES

Wednesday, June 24, 2020, 1:00 pm

Via Video Conference

Access to the live video conference will be accessible prior to the start of the meeting at

<https://audeo2.com>, <https://audeo3.com>, <https://grossmontsecondarycharter.com>,
<https://sweetwatersecondarycharter.com>

1.0 OPEN SESSION

1.1 Call to Order

Haggart called the meeting to order at 1:07 pm

1.2 Roll Call

Members present at the meeting were Gregg Haggart, Laura Barreiro, Tim Morton

Also in attendance: Mary Bixby, Tim Tuter, Lynne Alipio, Jackie Robertson, William Berry and Angela Neri

1.3 Establishment of Quorum

The following directors, constituting a quorum of the Board were present at the meeting: Gregg Haggart, Laura Barreiro, and Tim Morton

Morton moved to establish a quorum and Barreiro seconded the motion.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

1.4 Pledge of Allegiance

Haggart led all in the Pledge of Allegiance.

1.5 Approval of Agenda

It was moved by Barreiro and seconded by Morton to Approve the Agenda.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

2.0 PUBLIC COMMENT

2.1 Non-agenda Public Comment

There were no comments from the public.

2.2 Agenda Items Public Comment

There were no comments from the public.

3.0 CLOSED SESSION

3.1 Board Chair Announcement Regarding Closed Session Items

Haggart announced the closed session and informed announced of agenda items 3.2.1

3.2 Public Comment on Closed Session Items

Haggart opened the Public Comment at 1:09 p.m. There were no comments from the public.
Haggart moved to closed session at 1:10 p.m.

MOVED TO CLOSED SESSION

3.2.1 Conference with Agency Negotiator

Agency Designated Representative: Board Chair Unrepresented Employee:
Executive Director

RETURN TO OPEN SESSION at 1:33 p.m.

3.3 Haggart reported out that no action taken in closed session

4.0 ADMINSTRATIVE ITEMS

4.1 Approval of Board Terms 2020-2021

It was moved by Morton and seconded by Barreiro to Approve the Board Terms 2020-2021 with the following amendment:

The Parent Representative shall be qualified according to the policies of the Corporation and must have a primary caregiver relationship to a student enrolled in a charter school operated by the Corporation. Should the Parent Representative cease to have a student enrolled in a charter school operated by the Corporation, the Parent Representative's seat will be deemed vacant.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.2 Approval of 2020-2021 Board Meetings

Wednesday, October 21, 2020, 1:00 p.m.

Wednesday, February 17, 2021, 1:00 p.m.

Wednesday, June 23, 2021, 1:00 p.m.

It was moved by Morton and seconded by Barreiro to Approve the 2020-2021 Board Meetings.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.3 Approval of the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022

4.3.1 Audeo Charter School II

It was moved by Morton and seconded by Barreiro to Approve the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.3.2 Grossmont Secondary School

It was moved by Morton and seconded by Barreiro to Approve the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.3.3 Sweetwater Secondary School

It was moved by Morton and seconded by Barreiro to Approve the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.4 Approval of Emergency School Closure Policy

It was moved by Barreiro and seconded by Morton to Approve the Emergency School Closure Policy.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.5 Approval of the Employee COVID-19 Prevention Policy

It was moved by Barreiro and seconded by Morton to Approve the Employee COVID-19 Prevention Policy.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.6 Approval of the Student COVID-19 Prevention Policy

It was moved by Barreiro and seconded by Morton to Approve the Student COVID-19 Prevention Policy.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.7 Approval of the Receipt of the Payroll Protection Program Loan

It was moved by Morton and seconded by Barreiro to Approve the Receipt of the Payroll Protection Program Loan.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.8 Approval of the Annual Audit Multi-Year Contract

It was moved by Barreiro and seconded by Morton to Approve the Annual Audit Multi-Year Contract.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

4.9 President's Report

4.9.1 COVID 19 Update

Bixby reported that our Policies are self-explanatory. We are planning to re-open the School to students in phases beginning in July. It was also noted that the Schools sent out a survey to families requesting their feedback on the mode of delivery when we re-open.

4.9.2 Graduation Update

Bixby reported that we have postponed our June 2020 Graduation to September. We will keep you updated if we are able to perform the ceremonies given the current environment.

4.10 Strategic Plan Update

4.10.1 Audeo Charter School II

4.10.1.1 School Participation Report for the period of 2019 - 2020

Month 6 - 11: 11/18/2019 – 05/01/20/2020

The Board received the School Participation reports for review.

4.10.2 Audeo Charter School III

4.10.2.1 School Participation Report for the period of 2019 - 2020

Month 6 - 11: 11/18/2019 – 05/01/20/2020

The Board received the School Participation reports for review.

4.10.3 Grossmont Secondary School

4.10.3.1 School Participation Report for the period of 2019 - 2020

Month 6 - 11: 11/18/2019 – 05/01/20/2020

The Board received the School Participation reports for review.

4.10.4 Sweetwater Secondary School

4.10.4.1 School Participation Report for the period of 2019 - 2020

Month 6 - 11: 11/18/2019 – 05/01/20/2020

The Board received the School Participation reports for review.

5.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

5.1 Consent Action Items for The Audeo Charter School II, Audeo Charter School III, Grossmont Secondary School and Sweetwater Secondary School for each School

- 5.1.1 Approval of Board Meeting Minutes for March 17, 2020
- 5.1.2 Approval of 2019-2020 Pupil Attendance Calendars
- 5.1.3 Approval of 2020-2021 Pupil Attendance Calendars
- 5.1.4 Approval of Employee Manual Amendments
- 5.1.5 Approval of Grade Level Determination Policy Amendments

By one motion, it was moved by Morton and seconded by Barreiro to Approve the Consent Agenda Items 5.1.1 – 5.1.5
Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.0 ACTION ITEMS

6.1 Approval of the Compensation Comparability Study for Executive Director Position

It was moved by Morton and seconded by Barreiro to Approve the Compensation Comparability Study for Executive Director Position
Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.2 Board Chair: Required Oral Report Regarding Executive Director Contract

Haggart announced the contract has a term of 5 years beginning July 1, 2020 and ending June 30, 2025 and provides the following:

- ❖ The base annual salary as indicated in the employment contract with an annual increase of 3 percent
- ❖ Participation in designated employee health and other benefit programs and plans are provided to the School's certificated employee; and
- ❖ A work schedule of a minimum of 248 days annually at .30 FTE (30 percent)
- ❖ The annual salary is wholly in keeping with the compensation comparability study the Board has received

6.3 Approval of the Executive Director Contract

It was moved by Morton and seconded by Barreiro to Approve the Executive Director Contract
Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.4 Action items for each Audeo Charter School II

6.4.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved by Barreiro and seconded by Morton to Approve the 2019-2020 COVID-19 Operations Written Report.
Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.4.2 Approval of 2nd Interim Report FY 2019 - 2020

It was moved Morton seconded by Barreiro to Approve the 2nd Interim Report FY 2019 - 2020
Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.4.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

The Board reviewed the FY 2019-2020 May Revised Budget Assumptions. It was moved by Barreiro and seconded by Morton to Approve the FY 2019-2020 May Revised Budget. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.4.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

The Board reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions. It was moved by Morton and seconded by Barreiro to Approve the FY 2020-2021 Preliminary Operational Budget. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.4.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Barreiro and seconded by Morton to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.5 Action Items Specific to Audeo Charter School III

6.5.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved by Morton and seconded by Barreiro to Approve the 2019-2020 COVID-19 Operations Written Report. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

6.5.2 Approval of 2nd Interim Report FY 2019 - 2020

It was moved by Barreiro and seconded by Morton to Approve the 2nd Interim Report FY 2019 – 2020. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.5.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget.

The Board reviewed FY 2019-2020 May Revised Budget Assumptions. It was moved by Barreiro and seconded by Morton to Approve the FY 2019-2020 May Revised Budget. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.5.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

The Board reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions. It was moved by Barreiro and seconded by Morton to Approve the FY 2020-2021 Preliminary Operational Budget. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.5.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Morton and seconded by Barreiro to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan. Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.6 Action Items Specific to Grossmont Secondary School

6.6.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved by Morton and seconded by Barreiro to Approve the 2019-2020 COVID-19 Operations Written Report

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.6.2 Approval of 2nd Interim Report FY 2019 - 2020

It was moved by Barreiro and seconded by Morton to Approve the 2nd Interim Report FY 2019 – 2020.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.6.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

The Board reviewed the FY 2019-2020 May Revised Budget Assumptions. It was moved by Barreiro and seconded by Morton to Approve the FY 2019-2020 May Revised Budget Assumptions.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.6.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

The Board reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions. It was moved by Barreiro and seconded by Morton to Approve the FY 2020-2021 Preliminary Operational Budget.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.6.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Morton and seconded by Barreiro to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.7 Action Items Specific to Sweetwater Secondary School

6.7.1 Approval of 2019-2020 COVID-19 Operations Written Report

It was moved by Barreiro and seconded by Morton to Approve the 2019-2020 COVID-19 Operations Written Report.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.7.2 Approval of 2nd Interim Report FY 2019 - 2020

It was moved by Barreiro and seconded by Morton to Approve the 2nd Interim Report FY 2019 – 2020.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.7.3 Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

The Board Reviewed the FY 2019-2020 May Revised Budget Assumptions. It was moved by Morton and seconded by Barreiro to Approve the FY 2019-2020 May Revised Budget.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.7.4 Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

The Board reviewed the FY 2020-2021 Preliminary Operational Budget Assumptions. It was moved by Barreiro and seconded Morton to approve the FY 2020-2021 Preliminary Operational Budget.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

6.7.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan

It was moved by Morton and seconded by Barreiro to Approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved

7.0 BOARD COMMENTS AND ANNOUNCEMENTS

From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

There were no comments.

8.0 ADJOURNMENT

It was moved by Morton and seconded by Barreiro to adjourn the meeting.

Ayes – 3, Nays-0, Absent-0, Abstain – 0, Motioned Approved.

Next Regular Board Meeting: Wednesday, October 21, 2020, 1:00 pm

Meeting Agenda available at:

www.audeo2.com, audeo3.com, grossmontsecondarycharter.com, sweetwatersecondarycharter.com