

**AUDEO CHARTER SCHOOL**  
**A California Non-Profit Public Benefit Corporation**  
*dba Audeo Charter School II ▪ Grossmont Secondary School ▪ Sweetwater Secondary School*

*Gregg Haggart - Chairman*  
*David Crean – Member, Tim Morton - Member, David Quezada - Member*

**BOARD OF DIRECTORS MEETING MINUTES**  
**Thursday, October 19, 2017, 1:00 p.m.**  
**La Mesa Resource Center ▪ 5975 Severin Drive, La Mesa, CA 91942**

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**1.0 OPEN SESSION**

**1.1 Call to Order**

According to the provisions of the ByLaws, in the absence of the Chairman of the Board, the President and Chief Executive Officer shall preside at all Board of Directors meetings. President and Chief Executive Officer Bixby called the meeting to order at 1:00 p.m.

**1.2 Roll Call:** Members present at the meeting were David Crean, Tim Morton, David Quezada

**1.3 Establish Quorum**

The following directors, constituting a quorum of the Board were present at the meeting: David Crean, Tim Morton, and David Quezada. Absent: Gregg Haggart  
Morton moved to establish a quorum and Crean seconded the motion.  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

Lynne Alipio –Chief Financial Officer/Treasurer , Mary Bixby, Stephanie Starr, Tim Tuter also attended.

**1.4 Pledge of Allegiance**

Bixby led all in the Pledge of Allegiance.

**1.5 Approval of Agenda:** It was moved by Morton and seconded by Crean to Approve the Agenda.

Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

**2.0 PUBLIC COMMENT**

**2.1 Non-Agenda Public Comments**

There were no comments from the public.

**2.2 Agenda Items Public Comments**

There were no comments from the public.

**3.0 PUBLIC HEARING - Time Certain 1:15 p.m., or soon thereafter**

The Governing Board of Directors encourages participation by parents, teachers, and members of the community interested in the affairs of the Audeo II Charter School, Grossmont Secondary School and Sweetwater Secondary School.

**3.1 Public Hearing for Sufficiency of Textbooks Resolutions**

Bixby opened the public hearing at 1:15 p.m. There were no comments from the public.

Bixby closed the public hearing at 1:16 p.m.

**4.0 CLOSED SESSION**

**4.1 Board President Announcement Regarding Closed Session Items**

President and Chief Executive Officer Bixby announced the closed session and informed announced agenda items 4.2.1 – 4.2.4

#### 4.2 Public Comment on Closed Session Items

Bixby opened the Public Comment at 1:16 p.m. There were no comments from the public. Bixby moved to closed session at 1:17 p.m.

### **MOVE TO CLOSED SESSION**

- 4.2.1 Public Employment: Executive Director
  
- 4.2.2 Conference with Real Property Negotiators
  - Pursuant to California Government Code section 54956.8:
  - Property: 221-031-38-00
  - Agency Negotiator: Mary Bixby, Lynne Alipio
  - Negotiating Properties: WRI/Rancho San Marcos, LLC.
  - Under Negotiation: Terms of Lease
  
- 4.2.3 Conference with Real Property Negotiators
  - Pursuant to California Government Code section 54956.8:
  - Property: 168-012-04
  - Agency Negotiator: Mary Bixby, Lynne Alipio
  - Negotiating Properties: VOC Realty, LLC.
  - Under Negotiation: Terms of Lease
  
- 4.2.4 Conference with Real Property Negotiators
  - Pursuant to California Government Code section 54956.8:
  - Property: 564-471-07-00
  - Agency Negotiator: Mary Bixby, Lynne Alipio
  - Negotiating Properties: Plaza Bonita, LLC.
  - Under Negotiation: Terms of Lease

### **RETURN TO OPEN SESSION**

4.3 Bixby reported out that no actions were taken in closed session

## **5.0 ADMINISTRATIVE ITEMS**

### 5.1 President's Report

- Posting for Vacancy of Board Parent Representative - Bixby informed the Board that we posted the Board Parent Representative position for the required 90 days (July 7, 2017 – October 4, 2017). Because we did not receive any interest at this initial posting, the position shall remain vacant until a qualified candidate applies and is confirmed under the process for "Subsequent Parent Representative" according to the Board policy. Beginning January 1, 2018, we shall publicize a notice of vacancy for a period of 90 days for applications to be considered for the current vacancy for the subsequent fiscal year.

## 5.2 Strategic Plan Update

### 5.2.1 Audeo II Charter School

- 5.2.1.1 School Participation Report for the period of 2016-2017 Month 9 - Month 11: 04/24/17 – 06/19/17 and for the period of 2017-2018 Month 1 – 2: 07/03/17 – 8/25/17  
The Board Reviewed the School Participation Reports.

### 5.2.2 Grossmont Secondary School

- 5.2.2.1 School Participation Report for the period of 2017-2018 Month 1 – 2: 07/03/17 – 8/25/17  
The Board reviewed the School Participation Reports.

### 5.2.3 Sweetwater Secondary School

- 5.2.3.1 School Participation Report for the period of 2017-2018 Month 1: 7/31/17 – 8/25/17  
The Board reviewed the School Participation Reports.

## 6.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

### 6.1 Consent Action Items for Audeo II Charter School, Grossmont Secondary School and Sweetwater Secondary School

- 6.1.1 Approval of Meeting Minutes for October 2, 2017  
6.1.2 Approval of Board Policy 3160 Graduation Requirements Amendment

### 6.2 Grossmont Secondary School

- 6.2.1 Approval of General Work Experience Education Program (WEE)

### 6.3 Consent Action Items for Sweetwater Secondary School

- 6.3.1 Approval of General Work Experience Education Program (WEE)

It was moved by Morton and seconded by Quezada to Approve all Consent Action Items 6.1 – 6.3.1  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

## 7.0 ACTION ITEMS

### 7.1 Approval to Ratify the Compensation Comparability Study for Executive Director Position

It was moved by Quezada and seconded by Morton to Ratify the Compensation Comparability Study for Executive Director Position  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

### 7.2 Board Chair Oral Report Regarding Salary and Benefits under Contract

Bixby made the required oral announcement regarding the employment agreement for the Executive Director with regards to the term of the contract, the base annual salary, and the annual salary is wholly in keeping with the compensation comparability study that the Board received.

### 7.3 Approval to Ratify the Executive Director Employment Agreement

It was moved by Morton and seconded by Crean to Ratify the Executive Director Employment Agreement  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

7.4 Approval of Resolution to Establish an Audit Committee

It was moved by Quezada and seconded by Crean to Approve the Resolution to Establish an Audit Committee and accept Tim Morton, David Crean and David Quezada to serve on the Audit Committee  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

7.5 Approval of the Board Policy for Maintenance and Retention of Pupil Records

It was moved by Crean and seconded by Quezada to Approve the Board Policy for Maintenance and Retention of Pupil Records  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

**7.6 Action Items Identical to Audeo II Charter School, Grossmont Secondary School and Sweetwater Secondary School for each School**

**7.6.1** Approval of Resolution for Sufficiency of Textbooks

It was moved by Quezada and seconded by Crean to Approve the Resolution for Sufficiency of Textbooks  
Ayes – 3, Nays-0, Absent – 1, Abstain – 0, Motioned Approved.

**7.6.2** Local Control and Accountability Plan (LCAP) Update Presentation by Starr

The Board thanked Stephanie Starr for her informative and excellent presentation on the LCAP.

**8.0 BOARD ANNOUNCEMENTS AND COMMENTS**

*From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.*

There were no comments from the Board.

**9.0 ADJOURNMENT**

It was moved by Morton and seconded by Quezada to adjourn the meeting at 2:15 pm  
Ayes – 3, Nays-0, Absent – 0, Abstain – 0, Motioned Approved.

**Next Regular Board Meeting: February 22, 2018, Location TBD.**

Meeting Agenda available at:

[www.audeo2.com](http://www.audeo2.com), [www.grossmontsecondarycharter.com](http://www.grossmontsecondarycharter.com), [www.sweetwatersecondarycharter.com](http://www.sweetwatersecondarycharter.com).